

- If smoke is spreading or fire is out of control, evacuate building completely, closing doors where possible
- Check everyone has left the building and reported to the assembly area
- When the fire brigade arrives assist them with any information they require.

### Appendix 3

#### Fire Extinguishers – location and type

##### Church

Location	Type
Welcoming Area	Foam
Sanctuary left of dais	Water
Fire Exit left of dais	CO2
Kitchen	CO2, Powder, Fire Blanket
Balcony	Foam, Water, CO2

##### Hall

Location	Type
North Lobby	Water
South Lobby	Water
Main Hall	Water x 4
Kitchen	Powder, Fire Blanket
Stage	CO2, Fire Blanket
Balcony	Water x 2, CO2
New Room	Water