

RISK ASSESSMENT

Assessor		Water Lane URC			Date	8.10.25		
Description		Hazardous Substances			Review period	12 months		
Task	Hazard	Risk	Persons at risk	Risk Level (L x C)	Control measures	Residual Risk Level (L x C)	Action by	Date to be completed
Use of and cleaning of printing equipment/ photocopier.	Breathing in and skin contact with cleaning solvents / vapours, toner dust.	Flammable, irritating to eyes, skin (sensitisation) throat, nose.	Staff, volunteers, visitors, contractors.	4 x 3 = 12	<ul style="list-style-type: none"> Carry out operation in a well-ventilated room. Provide good washing facilities. Use disposable/vinyl gloves. Document instructions and procedures. Only authorised persons to operate. 	2 x 3 = 6	Elders and Finance and Property committee	Immediately
Cutting and sawing wood or MDF.	Breathing in and skin contact with dust.	Asthma and dermatitis	Staff, volunteers, visitors, contractors.	4 x 3 = 12	<ul style="list-style-type: none"> Skin checks. Vacuum up after use. Water spray to suppress dust. Use of protective goggles. Use of face/mouth masks. 	2 x 3 = 8	Elders and Finance and Property committee	Immediately
Clearing buildings of old furniture, wall-coverings, floor-coverings,	Breathing in and skin contact with dusty, dirty, damp debris.	Irritation to eyes, skin (sensitisation) throat, nose.	Staff, volunteers, visitors, contractors.	4 x 3 = 12	<ul style="list-style-type: none"> Skin checks. Vacuum up after use. Water spray to suppress dust. Use of protective goggles. 	2 x 3 = 6	Elders and Finance and Property committee	Prior to activity being started

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fixtures and fittings.					• Use of face/mouth masks.			
Unpacking and installation of furniture, fittings, wall-coverings, floor-coverings.	Breathing in and skin contact with new products and their transportation coverings.	Irritation to eyes, skin (sensitisation) throat, nose.	Staff, volunteers, visitors, contractors.	4 x 3 = 12	<ul style="list-style-type: none"> • Skin checks. • Vacuum up after use. • Water spray to suppress dust. • Use of protective goggles. • Use of face/mouth masks. 	1 x 3 = 3	Elders and Finance and Property committee	Prior to activity being started
Use of paints – gloss, emulsion, specialist paints.	Skin and eye contact with paint, inhalation of paint fumes, ingestion of paint.	Skin sensitisation, dermatitis, asthma.	Staff, volunteers, visitors, contractors.	4 x 3 = 12	<ul style="list-style-type: none"> • Use of non- or low-hazardous paints where possible. • Use of PPE and barrier creams. • Follow manufacturers' and suppliers' recommendations. • Use of protective goggles. • Use of face/mouth masks. • Activity to be carried out in a well-ventilated area. 	1 x 3 = 3	Elders and Finance and Property committee	Prior to the activity being started
Cleaning brass and silver.	Skin and eye contact with cleaning material.	Skin sensitisation, dermatitis, asthma.	Staff, volunteers, visitors, contractors.	4 x 3 = 12	<ul style="list-style-type: none"> • Ensure room is well ventilated. • Read manufacturer's instructions and Safety Data Sheets. • Wear protective gloves. • Stop activity if feeling unwell. 	1 x 3 = 3	Church Elders to ensure persons are competent to carry out the task	Prior to the activity being started

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Cleaning toilets.	Skin and eye contact with cleaning material, inhalation of fumes.	Skin sensitisation, dermatitis, asthma.	Staff, volunteers, visitors, contractors.	4 x 3 = 12	<ul style="list-style-type: none"> • Ensure room is well ventilated. • Read manufacturer's instructions and Safety Data Sheets. • Wear protective gloves. • Stop activity if feeling unwell. 	1 x 3 = 3	Church Elders to ensure persons are competent to carry out the task	Prior to the activity being started
Floor surface stripping.	Skin and eye contact with cleaning material, inhalation of fumes.	Skin sensitisation, dermatitis, asthma.	Staff, volunteers, visitors, contractors.	4 x 3 = 12	<ul style="list-style-type: none"> • Ensure room is well ventilated. • Read manufacturer's instructions and Safety Data Sheets. • Wear protective gloves. • Stop activity if feeling unwell. 	1 x 3 = 3	Church Elders to ensure persons are competent to carry out the task	Prior to the activity being started
Name and position		A Booth - Elder		Signature		Date completed		8.10.25